

SPECIAL DISPENSATION REQUEST FORM

(please send request form and any necessary fees DIRECTLY to the Grand Guardian)

To the Grand Guardian, State of Washington:

Bethel Number _____ of _____, Washington requests that you grant
a Special Dispensation for us to meet on _____ at _____
(date) (time)

Our meeting is being changed from _____ at _____
(date) (time)

The reason we are requesting this special dispensation is: _____

(Please indicate below how your Bethel approved of requesting this Special Dispensation)

_____ Approved by a majority vote of the Bethel membership at a regular Bethel meeting held on

(date)

_____ Emergency -- Bethel Guardian consulted with the elective officers of the Bethel and the members of the
Executive Bethel Guardian Council on _____
(date)

Signature of H.Q.

Signature of Guardian or Secretary

If approved, please return to the following name and address:

Important Instruction Regarding Special Dispensations

- Please refer to rules governing Special Dispensations in your By-laws. Supplemental Instruction Number 6, pages 1 & 2. (These are printed on the white pages.)
- The Grand Guardian may issue Special Dispensations to a Bethel to permit a deviation from or a temporary suspension of a portion of your Bethel's Bylaws.
- If you do not see your reason listed, please request a Special Dispensation anyway. Remember, **ALL** dispensations are granted at the discretion of the Grand Guardian.
- Request form must be **sent to the GRAND GUARDIAN**, not the Grand Secretary. Please mail this request form well in advance of your meeting as the Grand Guardian is often away from home.
- If the \$2.00 fee is necessary, make the check payable to the **GRAND GUARDIAN COUNCIL**, **not** the Grand Guardian personally.
- **DO NOT** mail any other monies with the \$2.00 (i.e. Education and Promotion, Scholarships, payment of supplies, etc.)
- If you are requesting to hold a meeting that will occur after Grand Council Session, it should be mailed to the Vice Grand Guardian.
- Please request forms from the Grand Secretary. There is no charge.
- Special dispensations granted **shall be attached to the minutes of the Bethel meeting affected by the privilege.**
- Make up meetings require the issuance of a Special Dispensation. It is at the discretion of the Grand Guardian, on a case by case basis, whether there will be the \$2.00 fee for these requests.
- If you have a by-law amendment pending that will change your meeting date, time, or place, you must still request a Special Dispensation from the Grand Guardian for each meeting you wish to change until you have received the approval of the amendment change from the Jurisprudence Committee. It is at the discretion of the Grand Guardian on a case basis whether there will be the \$2.00 fee for these requests.

Special Dispensations Requiring \$2.00 Fee

1. Dispense with regular meetings for a vacation period, or the extension of such vacation period, when no vacation period is proved for in the Bethel Bylaws.
2. Elect officers other than at the 1st meeting of April or November.
3. Install officers at a time other than May and December.
4. Dispense with regular meetings.
5. Hold special meetings.
6. Change hour, date, or place of meeting.

Special Dispensations Requiring No Fee

1. Hold a special election to fill a vacancy in an elective Bethel office and to install officers so elected (although there is no fee for this, you **MUST** receive the Grand Guardians permission and her Dispensation to hold any election other than at your 1st meeting in April or November).
2. Exemplify the ritualistic ceremony for Masonic or appendant orders. (Includes doing the opening and closing ceremony from the Ritual. You do not need a dispensation to perform just the closing cross, host a promotional event for prospective members, or perform the Masonic Tribute).
3. Hold meeting for official visit of the Grand Guardian.
4. Change date or hour of meeting when the meeting falls on a legal holiday; during the week of Grand Session; the place is required for other purposes; must be postponed due to severe weather conditions; or falls during Job's Daughters Weekend or other state-wide Job's Daughters function.